



23<sup>rd</sup> January 2018

Dear Parents/Carers

I write to inform you that two staff members will sadly be leaving us in the very near future.

Mrs Gill in 5C and Mrs Bains in 3B will be leaving The Godolphin Junior Academy. They have all been very committed and dedicated members of staff. We will be very sorry to see them go and we wish them every success and happiness in their future.

Mrs Diaz, who also teaches in 5C, will be moving to teach in 3B with Mrs R Hussain and we have employed a new full-time teacher, Mrs Short, to work in Y5.

To ensure continuity for the pupils, there will be a transition time for the classes so that the new staff will get to know the children, systems and expectations alongside their current teachers. Mrs Gill's last day will be Friday 26<sup>th</sup> January. Mrs Diaz will move to work alongside 3B next week with Mrs Bains' last day being Tuesday 30<sup>th</sup> January.

I can understand that you may have concerns regarding these changes, however, I would like to assure you that we are committed to ensuring your child continues to make good progress.

If you have any questions or concerns, please do not hesitate to contact me.

Yours sincerely

Ms A Probert  
Executive Principal

**The Godolphin Junior Academy**  
Oatlands Drive  
Slough  
Berkshire  
SL1 3HS

T: 01753 521481  
E: [gjaoffice@theparkfederation.org](mailto:gjaoffice@theparkfederation.org)

**A Multi-Academy Trust**

**The Park Federation Academy Trust**  
Lake Farm Park Academy  
Botwell Common Road  
Hayes  
Middlesex  
UB3 1JA

T: 020 8572 2622  
E: [hroffice@theparkfederation.org](mailto:hroffice@theparkfederation.org)

**Ms Ann Probert**  
Executive Principal  
[aprobert@theparkfederation.org](mailto:aprobert@theparkfederation.org)

**Dr. Martin Young**  
Chief Executive & Federation Principal  
[myoung@theparkfederation.org](mailto:myoung@theparkfederation.org)

[www.theparkfederation.co.uk](http://www.theparkfederation.co.uk)

The Park Federation Academy Trust is a company registered in England and Wales Registered Number 08146330